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70 Years
"A Partner in Conservation Since 1935"

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Transmitted via Email

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MINNESOTA BULLETIN NO. 300-5-44

**SUBJECT: LTP – TSP – TECHNICAL SERVICE PROVIDER (TSP) PERFORMANCE
REPORTING WILL BE DONE IN PERFORMANCE RESULTS SYSTEM (PRS)**

Purpose. To discontinue the use of progress reporting in The Technical Service Provider Progress Report System (TECHPRS).

Expiration Date. September 30, 2005

NRCS provides progress information periodically concerning our accomplishments as well as the accomplishments of our partners and TSPs. Currently all TSPs must report their progress in TECHPRS. Their reporting includes the conservation practices they design, plan, install or checkout. In order to streamline and improve the quality of TSP progress reporting information, all progress reporting will only be done in one system, the PRS. TECHPRS will be discontinued.

Public-sector TSPs will immediately begin use of PRS to report their progress using current e-authentication login procedures. This requirement is specifically listed in all new 2005 Contribution Agreements. Private-sector TSP performance will be entered into PRS by NRCS staff. The current version of PRS allows indicating that the progress being reported was completed by a TSP. To facilitate this action private sector TSPs will provide the following information to the field office servicing the relevant approved conservation participant:

- Technical Service Provider Name
- Customer Name
- Program
- Location of Work (State, County, Conservation District, Land Tract Identifier)
- Land Use
- Practice Name, Amount, and Units
- Service Type (i.e., Planning, Design, Installation, or Checkout)

The draft TSP Manual and Handbook will incorporate these changes. TSPs will be notified of this change through postings on the TechReg web site. The basic agreement, signed by all TSPs in TechReg, will also be modified in incorporate this change.

Private sector TSPs do not currently have access to the Agency core customer database (Service Center Information Management System or SCIMS). However, the National office is revising the

existing system of permissions in SCIMS and when that occurs, NRCS will modify PRS to allow private sector TSPs to directly report their own progress into PRS.

Please direct questions you have concerning TSPs to Paul Flynn, State Resource Conservationist at 651-602-7870. Questions on PRS can be directed to Ann English, ASTC (O) at 651-602-7858.

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